

Tea Party Pack

Put the tea in community by holding a tea party in your office, home, or community centre and bring people together while raising funds to help tackle poverty and strengthen communities.



How to plan your tea party...

Pick your tea party place and people

Lots of places are perfect for a get together and there are lots of people just waiting to be asked! Why not involve your work colleagues in your canteen, reception, or at your desk, the children and teachers at your school, your friends and family in your home, or fling the doors open of your local community centre/church and invite everyone in!

Advertise your tea party

You can choose a theme... high tea, children's tea, Mad Hatters tea, Long Island iced tea, tea-dance, or just a good old fashioned cup of tea. You can customise our posters to send to guests, insert your own details and photo, or make your own. And don't forget to let us know you're holding a tea party.

Get supporters involved

Think who can help make cakes and serve tea? Maybe your employer will contribute to the tea party supplies, or a local business might sponsor your event, or offer cakes or a prize for a raffle?

Make your cakes

Log onto our website for our cake ideas and share your own on our cake bake blog.

Set up your fundraising

On the day decorate your tea stand and let people know what a difference their contributions will be making. You may want to indicate a suggested amount for different cakes and biscuits, or just a one donation on the door covers all policy. A raffle, prize draw or themed competition can all help boost your fundraising tea target. If you'd like some leaflets about Community Links to share at the table, feel free to get in touch with us and we can pop them in the post.

Enjoy your Tea Party

We all like a cup of tea and a chat and your tea party will bring people together, sharing stories, eating delicious cake and taking time out of the usual day to pause. Community Links believes in strengthening communities and your tea party funds will make a great difference.

Send your fundraising in

Count up your contributions and make a cheque payable to Community Links Trust and send for the attention of Emma Taylor, Community Links, 105 Barking Road, Canning Town, London, E16 4HQ.

Contact emma.taylor@community-links.org 020 7473 9661 to talk about your tea party.

Tea Party!

You are invited to attend our tea party

Date:

Time:

Place:

Organised by:



Details:

Funds raised go to help [Community Links](http://www.community-links.org), an innovative charity who run practical projects in East London and create change nationwide, helping to tackle poverty and strengthen communities for us all.

Putting the tea in Community



